

**FINANCE & ESTATES COMMITTEE OF THE BOARD OF GOVERNORS OF THE  
CITY OF LONDON SCHOOL**

**Wednesday, 17 November 2021**

**Minutes of the meeting of the Finance & Estates Committee of the Board of Governors of the City of London School held at the Guildhall EC2 at 9.30 am**

**Present**

**Members:**

Deputy Keith Bottomley (Chairman)	Andrew Jones
Tim Levene (Deputy Chairman)	Timi Dorgu
Alexander Barr	David Woodgate
Lesley Cartmell	

**Officers:**

Alan Bird	- Head Teacher, City of London School
Mark Wardrop	- Senior Deputy Head, City of London School
Arnold Flanagan	- Bursar, City of London School
Jayne Moore	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department

**1. APOLOGIES**

Apologies were received from Deputy James Thomson.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

David Woodgate made the following declarations:

- Chief Executive of the Independent Schools' Bursars Association
- Member of the Board of the Independent Schools Council

**3. TERMS OF REFERENCE**

The Committee received the Terms of Reference, and noted the addition of "oversight of digital infrastructure" to the list of matters on which recommendations are made.

**4. MINUTES**

The Committee approved the minutes of the meeting of 25 February 2021 and confirmed that they were an accurate reflection of the proceedings.

**5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

**6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **NON-PUBLIC MINUTES**

The Committee considered the non-public minutes of the meeting of 25 February 2021.

8. **OUTSTANDING ACTIONS**

The Committee received the list of non-public outstanding actions.

9. **PROPOSED 2022-23 BUDGET**

The Committee received the non-public report of The Chamberlain and the Bursar on the proposed 2022-23 budget.

10. **REPAIRS, MAINTENANCE AND IMPROVEMENTS FUND 2022/23 AND 20-YEAR PLAN OF WORKS**

Members received the report of The Chamberlain and the bursar on Repairs, Maintenance and Improvements Fund 2022/23 and 20-Year Plan of Works.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting closed at 10.45am**

-----  
Chairman

**Contact Officer: Jayne Moore  
020 7332 3726**